AUSTRALIAN INSTITUTE
OF HIGHER EDUCATION

2022

INTERNATIONAL STUDENT
PROSPECTUS

Australian Institute of Higher Education offers quality higher education (tertiary) courses in Accounting, Business and Information Systems to students in Australia.
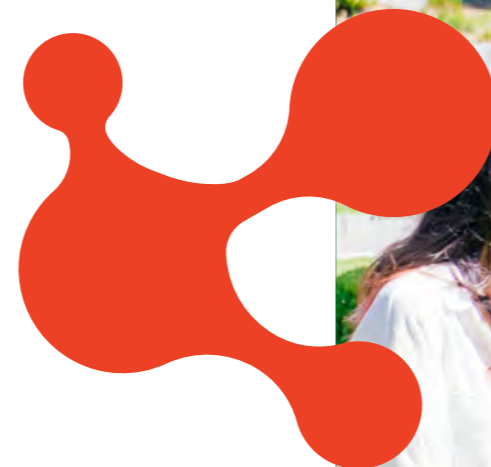
ABOUT US

"We are a young Institution with bold ambitions to be recognised as an innovative leader in the private education sector. We hold several accreditations with Australian and global accounting bodies. We are a partner of the Australian Computer Society and a member of the Independent Tertiary Education Council Australia (ITECA). The Australian Institute of Higher Education continues to be committed to delivering quality education and going above and beyond to establish an excellent student experience through investment in facilities, student support services and teaching resources.

CONTENTS

CORE VALUES

ETHICS AND COMPLIANCE FIRST

> Act with integrity and in compliance with policies and regulations that govern the higher education sector and our Code of Conduct for staff and students.

DELIVER OUTCOMES

> Go beyond good intentions and ideas to deliver outcomes

ALWAYS INNOVATE

> Accountable for relentlessly seeking knowledge, skills and opportunities that push us to do things better, set new benchmarks and to break new ground

OVERDELIVER ON SERVICE & PROFESSIONALISM

> Committed to continuous improvement through service excellence

DO IT AS A TEAM

> Treat people with respect and work collaboratively towards shared ambitions

Our Mission: to enable career ready graduates

STRATEGIC OBJECTIVES

- **Academic Excellence:** The provision of high quality and relevant higher education programs

- **Excellent Staff and Leadership:** Investment into people and infrastructure to deliver excellence in academic and student services

- **Operational Excellence:** Assure robust governance, accountability, transparency and academic integrity processes

- **Financial Viability and Sustainability:** Diversification of course offerings and student body to ensure sustainability

- **Student Experience and Success:** Provide 'total care' service for students

HISTORY

2009-10
- November 2009 first registered as a higher education provider
- March 2010 commenced delivery Bachelor of Accounting and Business courses

2014-15
- April 2014 Bachelor of Business Information Systems accredited

2016-17
- 2016 Appointment of key staff members and introduction of new Student Management System
- July 2016 AIH rebrand and Board recognition of CRICOS Capacity need to increase numbers
- 2016/2017 Introduction of new software to support students and staff (eg HelpScout, VitalSource)
- July 2017 Agent Performance Review
- August 2017 Moved to larger Campus premises
- December 2017 Granted CRICOS increase to 1,200 international students

2018-19
- March 2018 Introduction of Trimester delivery
- December 2018 commenced Peer to peer mentoring program to support Students at Risk
- January 2019 TEQSA Re-registration and Re-accreditation 4 years
- 2019 New Chair of Board of Directors appointed, Mr Ian Tudor, and new Chair of Academic Board, Professor Elizabeth Deane
- CRICOS increased to 1,500 international students

2020
- January 2020 New Chief Executive Officer appointed.
- Record student intake of 1330 students.
- Some key academic management position changes with a new Dean/Director T&L appointed.
- March 2020 COVID-19 pandemic required change to virtual online delivery. Staff and students trained in online systems and learning tools.
- May 2020 new post graduate course, Master of Business Information Systems submitted to TEQSA for accreditation. Included Condition 5 report.
- May 2020 Application for additional international students submitted to CRICOS.
- June 2020 TEQSA financial viability information re COVID-19 submitted.
- June 2020 Student Outcomes Analysis Condition 2 report provided to TEQSA.
- July 2020 CRICOS increase for 2000 students.
- July 2020 New Student management system implemented – JobReady.
- September 2020 Condition 6 report on finances submitted to TEQSA.
- December 2020 6 new Undergraduate Certificates submitted to TEQSA for accreditation.
- December 2020 Audited Financial signed documents submitted to DESE.
- December 2020 Trialing of Block Delivery mode for Year 1 units of study.
- 2020 complete review of all Policies and Procedures conducted.
- 2020 Review of Scholarship of Teaching and Learning reviewed and themes allocated to suit AIH.

2021
- Voluntary Undertaking for staffing MBIS acknowledged by TEQSA
- Course Development proposal for new Master degrees approved for development
- MBIS accredited for 7 years with no conditions
- March 2021 CRICOS registration 7 years without Conditions
- March 2021 all Units of Study converted to Block delivery for all UG courses
- April 2021 Course Development proposal for new Bachelor of Business degrees approved for development
- June 2021 Graduation ceremony for first time in 2 years
- August 2021 first group of Master of Business Information Systems
- November 2021 submission of 4 new Masters degrees with embedded Graduate Certificates and Graduate Diplomas (MBA Business Analytics, MPM Project Management, MBIS Cyber Security and MBIS Data Analytics).
- December 2021 Final reports on external review of Corporate and Academic Governance standards
- AIH Constitution updated and approved
- Business Case proposal approved for updating and re-accrediting Bachelor of Accounting and Bachelor of Business Information Systems

WHY STUDY AT AIH?

Central Location
A boutique Higher Education provider in Sydney, minutes from Central, Museum and Town Hall stations. The World Square shopping centre is just one minute's walk from the campus. Chinatown, the Korean precinct and Darling Harbour are all close by

Your Investment
Affordable tuition fees, allowing you to complete an accredited degree program for less

Accredited Accounting
The Accounting degree is recognised by leading peak bodies – CPA, Institute of Public Accountants, ACCA and Chartered Accountants of Australia and New Zealand

ACS Membership
Students in their final year of Bachelor of Business Information Systems can gain student membership of the Australian Computer Society, giving them access to professional and career development. Students do need to pay a minimal fee to become ACS members

Highly Qualified Staff
Industry experienced and academically qualified lecturers, providing a real-world learning experience

Student Services
Student services and engagement are our priority. All students receive free e-books for each subject and also have access to study skills and support both online and face-to-face

Fast Track
Three intakes per year, allowing students to fast-track their degree if they wish

Active Campus
Regular student activities and an active Student Council, ensuring your extra-curricular experience is rewarding

The Place to Be
Friendly environment and excellent student services with students from many nationalities. We encourage peer-to-peer support and personal contact with academic staff

ACCREDITATIONS AND MEMBERSHIPS

ASSOCIATIONS AND ACCREDITATIONS

CPA
AUSTRALIAN SOCIETY OF CPAs

iteca
Independent Tertiary Education
Council Australia

Think Ahead ACCA

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

IPA
INSTITUTE OF
PUBLIC
ACCOUNTANTS®

PARTNERS

acs

OUR LOCATION

AIH Campus is very centrally located in
the heart of Sydney CBD at
Level 3&4, 545 Kent Street, Sydney

SYDNEY AND AUSTRALIA

Australia is one of the most popular study destinations among overseas students. As well as enjoying a very high quality of education students have the opportunity to participate in the broader Australian community and its culture. During semester breaks students can travel to experience more of Australia's spectacular natural environment and great physical beauty.

Sydney, one of the most spectacular cities in the world!

Good living conditions

Multicultural society

Excellent climate

Plenty to see and do around the city

Relative ease of finding work

International students are allowed to work up to 40 hours per fortnight during study weeks

Estimate of living costs in Sydney

Accommodation
$200-$280 per week

Public Transport
$40-$70 per week

Food
$10-$30 per meal

Overall Cost: Statistics estimate that it costs international students approximately AUD21,000 per year for living costs which excludes the tuition and other miscellaneous expenses such as airfare etc.
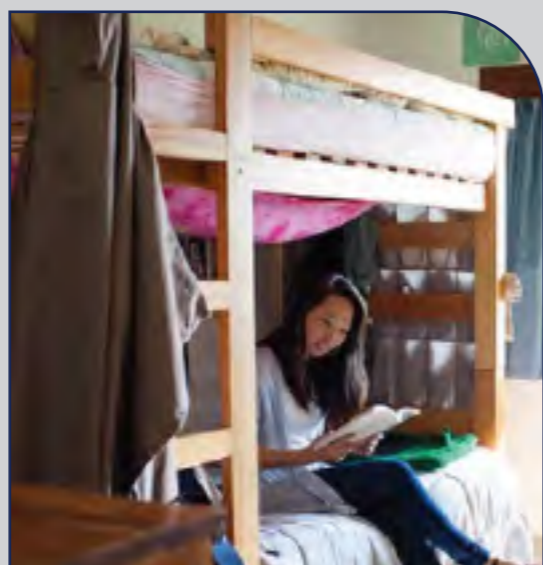
LIVING IN SYDNEY

LIFE IN SYDNEY

Sydney is Australia's largest city. There's plenty to see, do and experience across Sydney. There are a wide variety of dining, beautiful beaches, and shopping options with the latest fashions and electronics. It is also home to the world famous Sydney Harbour Bridge and Opera House. You'll never be lost for places to explore, and things to do.

Quick Facts:

- Sydney is located within Australian Eastern Standard Time (AEST).

- Daylight savings is observed in New South Wales, where clocks are put forward one hour on the first Sunday in October, and put back one hour on the first Sunday in April.

- 25 per cent of Sydney's residents are born overseas. This translates to more than 1.3 million residents being able to speak a language other than English. (cited Study in Australia)

- In Sydney, there are over 200,000 international students from more than 160 different countries around the world! (cited Study Sydney)

- You'll find Sydney's weather perfect for those who like making the most of the outdoors. The climate is sunny with mild winters and warm summers. (cited Holiday in Australia, Australian tourism)

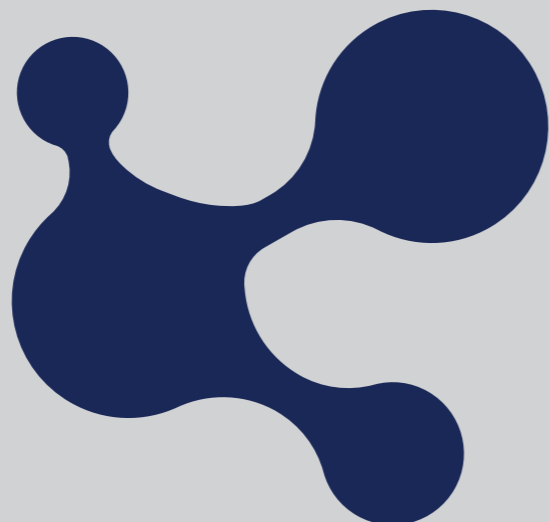- Sydney has over 100 beaches. Add to that are national parks and vineyards and the Snowy Mountains

ACCOMMODATION

Finding accommodation can be stressful. When you are studying, it is important to have a home base where you can relax and feel safe. You may be unsure about where to start, what the rental process is and your rights.

What are my accommodation options?

You can stay in a homestay with a family, a student apartment or in a private rental property on your own, or with housemates.

COST OF LIVING

If this is your first time away living from home, planning for everyday expenses can be daunting. It is important that you maintain a realistic budget by understanding the costs that you are likely to face as a student in Sydney. To manage your income and expenditure, a budgeting tool can be used.

If you are an international student, you must comply with the financial obligations set by the Department of Home Affairs. As a single student, you must be able to show that you have money to cover your living costs of at least AUD$21,041 per year. This will equate to approximately AUD$1,754 per month. The actual cost will vary depending on your needs and choice of lifestyle.

Below is a list of major expenses that you will need to include in your weekly budgeting:

- Accommodation

- Utilities and communication (electricity & gas bills, mobile phones and internet bills)

- Food and groceries

- Travel and transport

- Entertainment and socialising

- Academic needs (eg. study materials, stationery, printing & photocopying)

- Insurance

- Childcare and schooling costs (if you have school-aged dependants)

TRANSPORT

BUSES

- Sydney Buses operate throughout the city and cover most parts of Sydney and its outer suburbs, almost 24 hours a day. Wait times range between 5-15 minutes at popular bus stops. There are also express buses which may be indicated by an L or X in their route number. Check with the bus driver before you hop on as these buses do not stop at every stop.

FERRIES

- Travelling on a ferry in Sydney is a relaxing experience with beautiful views and scenery. Hop on a ferry at the terminal in Circular Quay and travel to popular destinations such as Taronga Zoo and Neutral Bay.

TICKETING

- To travel on the ferries and all other public transport in Sydney, you will need an Opal card. They are available from most newsagents, the ferry terminal at Circular Quay and train stations.

TAXIS/CABS

- Taxis/Cabs can be hailed from the kerb on the street or at designated areas where you will have to line up to get a taxi or you may choose to book online or dial a cab:

UBER

- Uber is used widely in many countries. It's available 24/7 and you get to choose your ride and set your location by signing up online and installing the Uber app on your mobile phone.

BICYCLES

- To minimise your expenditure on public transport, you may choose to ride a bike. There are designated bike lanes and tracks around Sydney to keep you safe.

W0RKING IN AUSTRALIA

TAX FILE NUMBER (TFN)

- Before commencing work in Australia, you will need to obtain a Tax File Number (TFN). You can do this online through the Australian Taxation Office (ATO) website.

- If you have any tax taken from your earnings, you will need to lodge a tax return at the end of the financial year using your TFN. The ATO do not use the same rules as the Department of Home Affairs.

WORK AND YOUR VISA

- If you are on a student visa, you can work up to 40 hours per fortnight (14 days) in trimesters with a full-time study load. During trimester breaks and holidays, there are no restrictions on your working hours. If you are enrolled in units for the summer trimester, although it is optional, you will only be able to work up to 40 hours per fortnight.

YOUR RIGHTS AT WORK

- There is a set of basic working rights, including minimum pay and conditions that protects everyone who works in Australia, including international students.

WORKING AFTER YOU HAVE FINISHED YOUR DEGREE

- When you have completed your studies, you may want to explore and apply for graduate positions offered by a variety of organisations. If you are an international student, there is a Temporary Graduate Visa (subclass 485) which allows graduates to stay and work in Australia temporarily on completion of their studies.

UNDERGRADUATE COURSES

Bachelor of Accounting

Bachelor of Business

Bachelor of Business Information Systems

Diploma of Business Information Systems

Associate Degree of Business Information Systems

BACHELOR OF ACCOUNTING

Accounting can be described as the 'language of business'.

Almost every organisation has a demand for someone with accounting skills, from basic bookkeeping to high level strategic planning and analysis. The Bachelor of Accounting provides its graduates with the skills, knowledge and attributes required by accountants to perform effectively in modern business environments.

The degree is designed in accordance with the Australian Qualifications Framework (AQF) and the requirements of relevant professional associations.

At the core of the Bachelor of Accounting degree are units that provide the financial accounting, management accounting and auditing skills necessary to obtain professional accreditation and employment in the discipline of accounting.

In modern business environments, accountants need to interact with professionals from a range of functional areas. Hence, the Bachelor of Accounting degree also provides education and learning outcomes in the areas of information technology, marketing, organisational behaviour and operations, as well as allowing students the freedom to choose from a number of business-based electives.

Finally, the Bachelor of Accounting degree provides scope for the development of critical thinking and problem solving skills whilst also emphasising the importance of corporate responsibility, ethics and governance.

BACHELOR OF ACCOUNTING COURSE STRUCTURE AND UNITS OF STUDY

Year 1				
Accounting for Business Decisions	Foundations of Information Technology	Business Communication	Economics for Management	Foundations of Human Resource Management
Marketing Fundamentals	Organisational Behaviour	Statistics for Professionals		

Year 2				
Introductory Accounting	Accounting Information Systems	Business and Corporations Law	Financial Accounting and Reporting 1	Management Accounting
Business Finance	**Choose two electives**			

Year 3				
Auditing	Strategic Management Accounting	Financial Accounting and Reporting 2	Tax Law	The Accounting Research Project (Capstone)

Choose three electives

Electives	
Introduction to Hospitality & Tourism Management	Events Management
Innovation & Entrepreneurship Fundamentals	Commercialisation
New Product Development	Governance and Business Ethics
Innovation & Creativity	Strategic Management
Systems Analysis & Design	Managing Change
Information Systems Networking Essentials	Digital Marketing
Project Management	Data Mining & Business Intelligence
Enterprise Systems	E-Commerce & E-Business Applications
Management Information Systems	Knowledge Management
International Business	Information Security
Managing Operations	
Consumer Behaviour	
Hospitality & Tourism Management	

To complete the degree, the students need to pass 24 units of the nominated core and elective units

Graduate with Bachelor of Accounting

BACHELOR OF ACCOUNTING

CAREER OPPORTUNITIES

• Financial Accountant
• Management Accountant
• Auditor Professional Recognitions
• Business Analyst
• Management Consultant
• Payroll Officer
• Tax Accountant
• Accounts Receivables/ Payables Officer

Learning Outcomes:

Apply Accounting Standards

Demonstrate understanding of the regulatory environment for which accounting operates globally and apply accounting processes in a manner that complies with applicable accounting standards

Perform Management and Financial Accounting

Evaluate and apply suitable business (financial and non-financial) tools to assess the effectiveness and efficiency of the organisation, its performance and position in a manner useful for managerial decision-making

Evaluate Problems and Implement Solutions

Apply relevant principles to evaluate business problems and develop creative and competitive solutions to achieve strategic objectives

Communicate Effectively

Apply varied communication tools and techniques to effectively manage relationships and communicate with other management professionals and business stakeholders

Contextualise Accounting Practice

Analyse the broader social, legal, economic and business context within which the discipline operates to develop professional ethical practices

Bachelor of Accounting - CRICOS code 069531C

BACHELOR OF BUSINESS

The Bachelor of Business prepares students for a wide range of careers in the world of business.

The couse is designed to provide a broad general education relating to business management, which brings together the sub-disciplines of accounting and finance, operations, people and organisations and marketing and strategy.

While the introductory units are each dedicated to one of these areas and collectively provide a balance of specialised treatments, the higher level units tend to provide a more integrated treatment of all areas in each unit.

Some of the higher level units are generic to management, including those dealing with strategy and governance. Others develop a theme-based approach considering issues around globalisation and the internationalisation of business. These studies are designed to produce graduates who have effective and industry relevant knowledge and skills and who demonstrate capabilities for leadership in the business area.

To achieve this aim the Bachelor of Business requires graduates to demonstrate both educational and professional outcomes.

Bachelor of Business - CRICOS code 069532B

BACHELOR OF BUSINESS
COURSE STRUCTURE AND UNITS OF STUDY

Year 1				
Accounting for Business Decisions	Foundations of Information Technology	Business Communication	Economics for Management	Foundations of Human Resource Management
Marketing Fundamentals	Organisational Behaviour	Statistics for Professionals		

Year 2	
Business and Corporations Law	**Choose seven electives**

Year 3	
The Business Research Project (Capstone)	**Choose seven electives**

Electives	
Introductory Accounting	Management Information Systems
Accounting Information Systems	International Business
Financial Accounting and Reporting 1	Managing Operations
Management Accounting	Consumer Behaviour
Business Finance	Governance and Business Ethics
Introduction to Hospitality & Tourism Management	Strategic Management
Innovation & Entrepreneurship Fundamentals	Managing Change
New Product Development	Hospitality & Tourism Management
Innovation & Creativity	Events Management
Systems Analysis & Design	Commercialisation
Information Systems Networking Essentials	Digital Marketing
Project Management	
Enterprise Systems	

To complete the degree, the students need to pass 24 units of the nominated core and elective units

Graduate with Bachelor of Business

BACHELOR OF BUSINESS

CAREER OPPORTUNITIES

• Public, Private or Non-Government sector Management
• Management Consulting
• Analyst, Business Administration Management, Corporate Services Management

Learning Outcomes:

Strategise

Think strategically, using a range of tools and models that have been identified within the academic and professional literature

Plan

Develop plans which form a synthesis of accounting and finance, operations, marketing, people and organisational issues and capabilities

Communicate

Communicate persuasively across cultures and across the boundaries of the sub-disciplines within the management sphere

Optimise Efficiency

Optimise the efficiency and effectiveness of the organisation

Manage Risks and Opportunities

Manage risk and exploit opportunities that arise from the core competencies and positioning of the organisation

Apply Capabilities

Apply these capabilities across a range of organisations that might be encountered in a typical career and adapt knowledge of management and leadership to new problems and opportunities as yet unforseen

BUSINESS INFORMATION SYSTEMS
DIPLOMA | ASSOCIATE DEGREE | BACHELOR

This program is a great choice for a secure future. Behind every innovation is an information system.

The Business Information Systems courses have been designed to prepare students for careers in Information and Communications Technology (ICT) focusing on managing information systems in organisations.

Business information systems is an essential element in bringing together technology, people (individuals, groups, or organisations), and data/ information to effectively manage organisations. Such systems are used to analyse and facilitate strategic and operational activities in organisations. The courses aim to provide students with cognitive and technical skills to create and manage cohesive business solutions for diverse organisations.

The courses prepare students for entry-level management positions where technical skills in systems analysis, IS service provision, and project management are combined with cognitive skills in core business concepts, problem-solving, communication and team work to produce graduates who understand the role and contribution of information systems in driving and enabling the achievement of business goals and objectives.

Graduates of the Diploma and Associate Degree in Business Information Systems will be able to gain entry level positions in the ICT industry with a basic level of technical skills in systems analysis and IS service provision. They will have rudimentary skills in core business concepts, problem-solving, communication
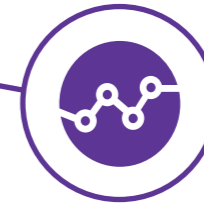
and team work, enabling them to make some contribution to the overall information systems objectives of an organisation. They will be capable of developing further skills to enhance the efficiency and effectiveness of business information systems in a range of organisational and business environments.

Graduates of the Bachelor's degree will be able to continue to develop skills in evaluating, designing, implementing, managing and utilising systems to generate solutions to improve the efficiency and effectiveness of core business operations at an entry level. They will have a developing knowledge of organisations, ethical issues, people management and communication skills as well as technical and problem solving skills.

Partner

Diploma of Business Information Systems - CRICOS code 083129G
Associate Degree in Business Information Systems - CRICOS code 083130C
Bachelor of Business Information Systems - CRICOS code 083131B

BUSINESS INFORMATION SYSTEMS
DIPLOMA | ASSOCIATE DEGREE | BACHELOR
COURSE STRUCTURE AND UNITS OF STUDY

Year 1				
Accounting for Business Decisions	Foundations of Information Technology	Business Communication	Professional and Ethical Practice	Database Management for Business
Foundations of Programming	Organisational Behaviour	Statistics for Professionals		

Graduate with Diploma of Business Information Systems

Year 2				
Systems Analysis & Design	Project Management	Information Systems Networking Essentials	Object Oriented Programming	Enterprise Systems
Management Information Systems	**Choose two electives**			

Graduate with Associate Degree of Business Information Systems

Year 3				
Data Mining & Business Intelligence	Information Security	Knowledge Management	E-Commerce & E-Business Applications	Information Systems Project 1 (Capstone)
Information Systems Project 2 (Capstone)	**Choose two electives**			

Electives	
Introductory Accounting	Managing Operations
Accounting Information Systems	Auditing
Business and Corporations Law	Strategic Management Accounting
Financial Accounting and Reporting 1	Financial Accounting and Reporting 2
Management Accounting	Tax Law
Business Finance	Hospitality & Tourism Management
Introduction to Hospitality & Tourism Management	Events Management
Innovation & Entrepreneurship Fundamentals	Commercialisation
New Product Development	Governance and Business Ethics
Innovation & Creativity	Strategic Management
International Business	Managing Change

To complete the degree, the students need to pass 24 units of the nominated core and elective units

Graduate with Bachelor of Business Information Systems

Diploma of Business Information Systems - CRICOS code 083129G
Associate Degree in Business Information Systems - CRICOS code 083130C
Bachelor of Business Information Systems - CRICOS code 083131B

BUSINESS INFORMATION SYSTEMS
DIPLOMA | ASSOCIATE DEGREE | BACHELOR

CAREER OPPORTUNITIES

- Data Analyst
- Data Architect
- Database Administrator
- Business Analyst
- Systems Analyst
- ICT Support Officer
- Software Programmer
- E-commerce and Web Developer
- ICT Project Manager Assistant

Learning Outcomes | Bachelor:

Acquire Knowledge and Skills
Demonstrate an acquired depth and breadth of knowledge and skills in information systems and how they support and advance modern business undertakings

Evaluate Solutions
Evaluate the role of information systems in contemporary business contexts

Analyse and assess solutions
Analyse, assess and consolidate varied stakeholder requirements and synthesise these into a dynamic and applicable system to improve efficiencies

Apply Information Systems and Solutions
Develop, implement, assess and revise information systems solutions creatively and in awareness of specific business environments

Analyse and choose solutions
Develop problem-solving skills to analyse problems, design alternative solutions based on business requirements, and make appropriate choices and recommendations

Implement and Review Solutions
Think critically, make judgements responsibly, and implement and review information systems solutions professionally and ethically

Communicate
Communicate technology and business principles and practices to diverse audiences through clear, coherent and independent strategies and practices

Follow Governance and Ethics
Foster a sense of governance and ethical responsibility in the application of Information Systems

Continue Professional Development
Acquire professional knowledge, skills, attributes and behaviours and a commitment to lifelong learning

Diploma of Business Information Systems - CRICOS code 083129G
Associate Degree in Business Information Systems - CRICOS code 083130C
Bachelor of Business Information Systems - CRICOS code 083131B

CAREER OPPORTUNITIES

- Professional, scientific & technical service fields
- Information media & telecommunications fields
- Business Analyst
- System design and information management
- IS Integration and internet and telecommunications support

Learning Outcomes | Diploma:

Understand Fundamentals
Demonstrate an understanding of the fundamental theoretical and technical knowledge about ICT and business areas

Conduct Research and Provide Solutions
Have an ability to conduct basic research, analyse, evaluate problems and plan for solutions in an organisation

Support Applications
Support the application of IS technologies in a business

Apply Solutions
Apply IS solutions, theories and concepts to resolve a range of basic business tasks and ICT problems

Learning Outcomes | Associate Degree:

Develop Knowledge
Demonstrate an understanding of the theoretical and technical knowledge of information systems theories, information infrastructures, design and analysis of systems and how these are applied to modern business practices

Conduct Research and Integrate Solutions
Acquire skills to undertake basic research and evaluate new information for problem-solving, analysis and synthesis within the ICT context

Apply Technology in Business
Acquire skills to support critical thinking and judgment in the application of IS technologies in a business

Evaluate Technology Solutions
Evaluate critically, compare and justify IS solutions, as well as adapt IS solutions in a business environment

Diploma of Business Information Systems - CRICOS code 083129G
Associate Degree in Business Information Systems - CRICOS code 083130C
Bachelor of Business Information Systems - CRICOS code 083131B

ENTRY REQUIREMENT
UNDERGRADUATE COURSES

All applicants should be at least 18 years of age as at the commencement date of the course or unit in which the applicant will be enrolled as a student if the application is successful.

Academic entry requirements

International students must provide evidence of the following to demonstrate they have successfully met the educational entry requirements:

- Successful completion of Year 12 at the credit or above level as determined in Student Admission Policy (Appendix 1); or
- Recognised Foundation Studies course; or
- Successful completion of one year of accredited tertiary study at an Australian institution; or
- Successful completion of Certificate IV in a related discipline or above; or
- International Baccalaureate with a score of 24.
- Where a student has commenced undergraduate studies in Australia with another provider they will meet the above as well as satisfactory course progression with their current provider. Where the course progression is deemed unsatisfactory, the student may be offered a place under the Student at Risk program.

English language equivalence requirements*

For students whose secondary education was conducted in a language other than English:

- IELTS overall band score: 6.0 (no band less than 5.5) or equivalent (Refer to Appendix 2); or
- English for Academic Purposes Certificate of Proficiency from an Institute's approved ELICOS provider.

The Institute reserves the right to waive the English Language Requirements if the prospective applicant meets the criteria below:

- Successful completion of an accredited course from the Australian Qualifications Framework at Certificate IV level in a related discipline or above, or one-year tertiary study within the past 2 years to the commencing date of the course applied at the Institute
- Successful completion of the requirements for the Australian Senior Secondary Certificate of Education in a course that was conducted in Australia in English
- Successfully completed Cambridge CAE & CPE 169+
- Successfully completed International Baccalaureate (IB) English B Standard Level grade 5, higher-level (A1 or A2) grade 4
- Students from the following countries who have completed senior secondary study or at least one year of full-time university study in one of these countries and the language in which the qualification was undertaken in English: American Samoa, Fiji, Jamaica, New Zealand, Solomon Islands, UK, Australia, Ghana, Kenya, Nigeria, South Africa, USA, Botswana, Guyana, Lesotho, Papua New Guinea, Tonga, Zambia, Canada, Ireland, Liberia, Singapore, Trinidad and Tobago, Zimbabwe

Other Student Requirement:

Overseas Student Health Cover (OSHC)

The Institute offers OSHC to students through its preferred provider Allianz.

Students wishing for the Institute to arrange their OSHC are required to pay in full for the cover on acceptance of the Letter of Offer, students may choose to arrange their own OSHC. Students must provide evidence to the Institute that they have obtained OSHC for the duration of their studies before commencing. Student visa holders are required to obtain Overseas Student Health Cover (OSHC) to cover their stay in Australia as a student. The digital OSHC membership card is sent to the student within 4 weeks after student commenced the course. Students will be required to get in touch with student services team to inquire about their card's availability.
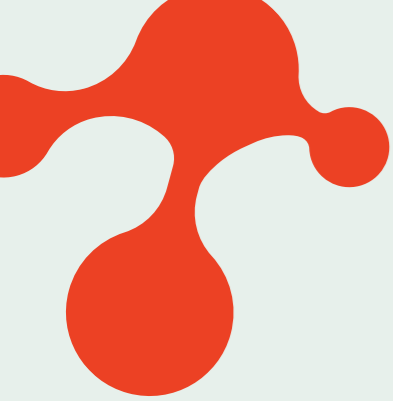
* AIH reserves the right to request proof of English language proficiency.

POSTGRADUATE COURSES

Master of Business Information Systems

Graduate Certificate in Business Information Systems

Graduate Diploma in Information Systems

BUSINESS INFORMATION SYSTEMS

GRADUATE CERTIFICATE I GRADUATE DIPLOMA I MASTER

Through a rigorous program of study, the Master of Business Information Systems award aims to prepare information systems professionals, domestic and international graduates alike for entry into graduate positions or middle management positions with relevant industry experience and expertise. Students may opt to exit with a graduate certificate or graduate diploma. Aided by a set of pragmatic postgraduate attributes, the award is also designed to facilitate graduates in their efforts for career advancement or entry into an information systems industry that continues to burgeon.

Graduates can potentially move into jobs in both the private and public sectors as a business analyst, data analyst, software tester, systems administrator, systems analyst, IT/IS client management, IT/IS business development, analyst programmer, database administrator or systems project lead. Having worked with emerging technologies, graduates of the Master of Business Information Systems will also be practiced in information systems strategies. Taught through workshops, the Master of Business Information Systems deals with real-world situations and

contemporary issues in the field of information systems. The culmination of the course is a Capstone Project. Importantly, the Master of Business Information Systems also forms a basis for future self-sustained learning.

WHAT YOU'LL LEARN

Structure

To complete the degree, you will need to pass fifteen Units (96 credit points). These units are delivered over two years. All units are compulsory, there are no electives. The units and their descriptions are listed below.

Admissions and Completion of Study

Students wishing to join the following courses – Graduate Certificate of Business Information Systems, Graduate Diploma of Business Information Systems or Master of Business Information Systems should review the entry criteria and application procedures which are published on page 32 of the Prospectus.

A Master Course is awarded after completing 15 units of study. Students wishing to exit with a Graduate Certificate of Business Information Systems may do so after successful completion of 4 units. A Graduate

Diploma of Business Information Systems requires 8 units for completion.

Study Hours

As a student, you will need to allocate time to attend classes. Generally, if you are studying full-time, you will have 12 hours of classes each week (for 4 units), on-campus. In addition, you will need to set aside approximately 7-9 hours per week for each unit in your own time to complete assignments, readings, projects, workshop preparation and to prepare for tests and exams.

Assessment

Your studies at AIH will encompass practical, professionally focused, and project-based learning, so assessment types will vary. You can expect them to include (the list is not exhaustive):
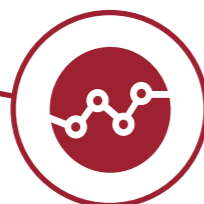
- Individual and team-based projects
- Case studies and presentations
- Essays, assignments and reports
- Exams
- Practical assessments
- Discussion forums
- Participation in class including formative assessment activities

BUSINESS INFORMATION SYSTEMS
GRADUATE CERTIFICATE | GRADUATE DIPLOMA | MASTER
COURSE STRUCTURE AND UNITS OF STUDY

CAREER OPPORTUNITIES

- Business analyst
- Data analyst
- Software tester
- Systems administrator
- Systems analyst
- IT/IS client management
- IT/IS business development
- Analyst programmer
- Database administrator
- Systems project lead

Graduate with Certificate in Business Information Systems			
Trimester 1] 4 Core Units			
Infomation Systems Applications in Business	Software Development	Database Management System	Systems Analysis and Design

Graduate with Diploma in Business Information Systems			
Trimester 2] 4 Core Units			
Project Management	Information Systems Security	Big Data and Visualisation	Business Process Modelling

Graduate with Master of Business Information Systems			
**Trimester 3	4 Core Units**			
Business Analytics	Professional Practice in Information Systems	Enterprise Systems	Strategic Information Systems
**Trimester 4	3 Core Units**			
Sustainability and Enterprise 4.0	Leading People in Digital Organisations	Capstone Project (12CP)	

To complete the degree, the students need to pass 15 core units.

Please note that the MBIS course has 14 units having 6CP each and 1 unit (Capstone Project) having 12CP. Thus, the students finish the course with the required 96CP.

Learning Outcomes

Demonstrate
Demonstrate an advanced and integrated comprehension of business information systems theory

Investigate
Investigate and design creative IS solutions for complex business

Research
Research and critically evaluate the effectiveness of business information systems within specific

Provide Recommendations
Provide business information systems recommendations to relevant

Exhibit Leadership
Exhibit Leadership, management and interpersonal skills required by diverse teams working on business information

Apply Knowledge and Skills
Apply knowledge and skills in response to current ethical dilemmas and professional issues in business information.

ENTRY REQUIREMENT POSTGRADUATE COURSES

Academic entry requirements

Successful completion of a recognised undergraduate qualification

Assumed Knowledge

Unit Code: MBIS4003 Software Development is a unit which requires the student to have assumed knowledge in coding. Students who do not have the assumed knowledge background are not prevented from enrolling but will be offered a conditional admission and be required to take the MBIS1003 Foundations of Programming Unit.

English language equivalence requirements*
(for international students whose secondary education was conducted in a language other than English):

- IELTS overall band score: 6.5 (no band less than 6.0) or equivalent (Refer to Appendix 2); or

- Equivalent alternative English Language test (to meet the English language requirement, the certificate used should be within the past 2 years to the commencing date of the course applied at the Institute).

The Institute reserves the right to waive the English Language Requirements if the prospective applicant meets the criteria below:

- Successful completion of an accredited course from the Australian Qualifications Framework at Bachelor degree level in a related discipline or above.

Other Student Requirement

Overseas Student Health Cover (OSHC)

The Institute offers OSHC to students through its preferred provider Allianz

Students wishing for the Institute to arrange their OSHC are required to pay in full for the cover on acceptance of the Letter of Offer, students may choose to arrange their own OSHC. Students must provide evidence to the Institute that they have obtained OSHC for the duration of their studies before commencing. Student visa holders are required to obtain Overseas Student Health Cover (OSHC) to cover their stay in Australia as a student. The digital OSHC membership card is sent to the student within 4 weeks after student commenced the course. Students will be required to get in touch with student services team to inquire about their card's availability.

Advanced Standing Policy

An exemption into an AIH award unit exempts students from studying and undertaking assessments for that unit. The onus is on students to present evidence to prove that they have sufficient knowledge to meet the unit requirements through other approved studies. Please refer to the Advanced Standing Policy and Procedure on our website for more information. Australian Institution of Higher Education (AIH) is an Australian Higher Education Provider (HEP) registered with the Australian Government's Tertiary Education Quality and Standards Agency (TEQSA). It is approved by TEQSA to deliver accredited higher education courses to overseas students studying in Australia on student visas (CRICOS Provider Code 03147A). All courses delivered by AIH that lead to the award of a higher education qualification are accredited by TEQSA.

* AIH reserves the right to request proof of English language proficiency.

MEET OUR STAFF

Associate Professor Cesar Sanin, Ph.D Dipt IT B.EngS, B.EngMgmt
Program Manager Business Information Systems/Lecturer

A/Prof. Cesar Sanin has had very extensive experience in the development of knowledge engineering and intelligent technologies for the past 18 years.

He gained studies in the Bachelor of Systems Engineering from EAFIT University, Colombia; Administrative Engineering from the National University of Colombia; and a PhD from the Faculty of Engineering of The University of Newcastle, Australia, receiving his PhD degree in the field of Knowledge Engineering and Intelligent Technologies.

In this area, he has mainly contributed to the development of the knowledge engineering and knowledge management fields in several areas of application. One of his most novel developments has been the knowledge representation named Decisional DNA (DDNA) and the Set of Experience Knowledge Structure (SOEKS). Both technologies used in machine learning and augmented intelligence.

Currently, A/Prof. Cesar Sanin, as the Program Manager of the Business Information Systems area at the Australian Institute of Higher Education, has been leading and bringing to fruition all his expertise in the development and delivery of excellent Masters and Bachelors programs. Additionally, he co-directs the Knowledge Engineering Research Team – KERT, where he mainly contributes to research in the areas of knowledge engineering, decision support systems and intelligent systems for engineering and business.

The Australian Institute of Higher Education team looks forward to you joining a course of study and realizing your potential. You will be guided by a dedicated faculty of academic specialists supported by Student Services and the Academic Success &Wellbeing team.

STUDENT LIFE AT AIH

AIH Students Runners Up in Global Challenge

AIH Fresher's Day Party

Presentation on "Corporations and Ethics" - the Royal Banking Commission

Participants attending CPA Australia's presentation

Adjusting to college life can have its challenges, but don't worry, AIH Sydney Campus is a place full with the right kind of support and guidance. Our orientation programme will help you make a successful transition. Once you arrive, you'll have access to focusing on everything from study skills and support, to mentoring and wellbeing. College life is not just about study, you'll meet with other students from over 30 countries exchanging cultural experiences and understanding. At the Sydney Campus we love celebrating and recognising different cultures and host a range of events such as:

- Freshers Gettogether/ Party
- Celebration of various festivals (Christmas/ Australia Day/ Cultural occasions)
- Student professional development/ networking opportunities
- Project Participation

AIH Student Soccer Match

Australia Day Celebration

Presentation by ACCA

AIH Multicultural Day

AIH Christmas Party

We hope you enjoy your time on campus and leave with not only the skills and attributes to build your career but having enjoyed a life changing experience!

STUDENT TESTAMONIALS

I always choose to learn from the best when it comes to learning, and AIH is by far one of the best institutions where I got my quality learning.

They have got the right dedicated support staff and experienced lecturers who help and guide you along the way to succeed in your academic journey. They really care about your well-being and progress, and with the help of their academic support departments and student well-being officers, they made me comfortable and assisted me with every possible help that I needed to excel in my studies.

I would recommend AIH to any of my colleagues or friends who are trying to find the right education provider for their diploma, undergrad, or post-graduate studies.

Kushal Pokhrel
BBIS Graduate and current MBIS student

I believe, curiosity and courage motivates to achieve a slightly better tomorrow everyday. And our exposure to infinite aspects of life and learning drives such curious mind. One of my aspects of life is AIH where I was introduced to self-care, self- learning and self-confidence. AIH is an institute that actually focus on students' well being and improvements, and provide nourishing environment for students from everywhere.

The staff, student services team, and the devoted lecturers assist see student in learning, striving and achieving goals in their academic and professional life. I have met great lecturers who have shaped my values and ethics at AIH, lecturer who never backed down from elaborating assessment feedbacks and embracing the mood of class to achieve enthusiasm and participation. I would welcome anyone who would love to be a part of AIH.

Lasata Prajapati
Graduate of Bachelor of Business Information Systems (2021)

It goes without saying that knowledge is indeed the most powerful weapon that an individual can possess. And hence it is crucial to make the right choices when it comes to deciding the source where it needs to be obtained from. Following my passion for Engineering Systems and Business Strategies, after finishing high school in India, I decided to pursue my graduation in Australia. Came to know about AIH successfully delivering quality education with a team of dedicated professionals. My academic journey was never overwhelming, gaining support and love from the student services team, and constant communication with the lecturers and Program Managers at the campus, which in turn helped me in securing both the skills and confidence to thoughtfully use a variety of quantitative approaches at my work and consequently life in general.

Thank you AIH!!

Anurag Deoliya (Adam)
Graduate of Bachelor of Business Information Systems (2021)

I've always wanted to be independent so moving to Australia gave me this opportunity; although this was challenging for me as I never left my home before. AIH gave me a sense of security and made me realise I was not alone. There are few places out there that would challenge and grow students as much as AIH, they have carved the way I approach an academic institution.
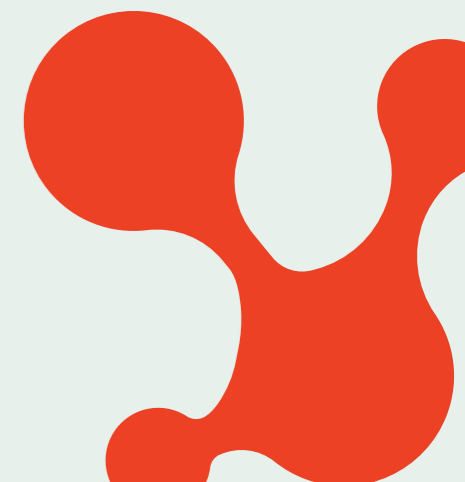
A year after I joined AIH, COVID happened and it wasn't easy for me as well as for my fellow classmates. From being in a very interactive class, we had to stay home and learn through our computers instead. The lecturers made sure that being in an online class won't degrade the quality of our learning. They put a lot of effort into making the online classes better and similar to those of the physical ones, which me including all of the students are grateful for.

AIH gave me a platform to develop my learning and grow my skills in the field of business and information systems. I was really drawn to Business Information Systems due to the applicability in modern day workplaces and schools of thought. AIH provided me with proper guidance and helped me to gain a deeper understanding of the way businesses operate and ought to operate in order to keep up with the rapid changes in technology we are facing today.

Furthermore, AIH has the best working staff, they are very friendly and supportive and always guided us to be the better version of ourselves. Personally I feel honoured to have gained assistance from all the AIH family especially from Dobrica Hristovska (Debbie). She has been the greatest help to all us students as we could reach out to her anytime.

Shreya Sainju
Graduate of Bachelor of Business Information Systems (2021)

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